

DU/RO/Notification/2025/023

Date: 24.09.2025

Reference: The Resolution passed in the meeting of Academic Council held on 20.09.2025

Notification

It is hereby notified for the information of all concerned that, in exercise of the power conferred by section 22(3) of the Gujarat Private University Act 2009 and Draft Subsequent statute 20(1), The Academic Council hereby approves Rules (Answer Book View), 2025 Recommended by Controller of Examinations in its meeting held on 20.09.2025.



Registrar
Darshan University



To,

1. Dean of institutes
2. Heads of Institutes
3. Administrative Officer
4. Examination Department
5. Account Section
6. ERP Section

c.f.w.c. to: Provost

Rules (Answer Book View), 2025

1. Short Title, Application, and Commencement

- (1) These rules shall be called the "Rules (Answer Book View), 2025."
- (2) They shall apply to all students of the University appearing in any examination conducted by the University.
- (3) They shall come into force from the date of their publication of the notification, with the approval of the Academic Council of Darshan University.

2. Objectives

The objective of these rules is to provide transparency in the evaluation process and to allow students an opportunity to view their reassessed answer books under prescribed conditions, without compromising the confidentiality and integrity of the examination system.

3. Eligibility

- (1) Answer books can be viewed only after the completion of the reassessment process. This facility is available for all the students appear in exam conducted by university
- (2) The facility shall be available for theory papers only.

4. Application Procedure and Fees

- (1) Students desirous of viewing their answer books shall apply through the University Management Software (UMS) within the stipulated time period as notified by the Examination Section.
- (2) The application must be submitted along with the prescribed fee, as decided by the University from time to time. Applications received after the due date may be considered subject to payment of the applicable late fee.
- (3) Incomplete applications or those without payment of fee shall be rejected, and the fees once paid shall be non-refundable under any circumstances.

5. Procedure and Conduct During Viewing of Answer Books

- (1) The student only shall remain present on the given date, time, and venue as notified. No late entries will be allowed. No further opportunity shall be given in case of absence.
- (2) The student shall be required to produce the Hall Ticket and an Original Photo ID Proof for identification before viewing the answer book.
- (3) The student will not be allowed to carry mobile phone, camera, electronic gadgets, pen, pencil, books, or notes while viewing the answer book. However, the student will be permitted to carry the relevant question paper only.
- (4) Parents, guardians, or any other person will not be allowed to accompany the student.



- (5) A physically challenged student who was permitted the use of a writer during the examination may bring the same writer during the viewing, at their own cost.
- (6) The student shall be allowed to view each answer book for a prescribed duration of time, as notified by the University.
- (7) During the viewing, the student may record any remark or observation in the prescribed form provided by the Examination Section.
- (8) Each student shall be allowed to view his/her answer book only once.
- (9) No student shall damage, destroy, alter, or take away the answer book. Any such act shall attract disciplinary action as per the Unfair Means Rules of the University.
- (10) The entire process of viewing answer books shall be conducted under CCTV surveillance and supervision of authorized University staff.
- (11) The facility for viewing answer books is provided solely for transparency and self-assessment. It shall not be used to question or challenge the academic judgment of the examiner. Marks awarded by the examiner shall be treated as final and binding, except in cases of totalling errors or unmarked answers, which may be corrected after due verification by the Examination Section.
- (12) University shall not entertain redressal of grievances arising out of such view of answer book. Such facility is given for the academic guidance of the students and to review their strategy for the University examination.

6. Miscellaneous

(1) Powers to Remove Difficulties

Any questions as to the interpretation of this policy shall be decided by the University, whose decision shall be final. The University shall have the powers to issue clarifications to remove any doubt, difficulty or anomaly which may arise during the implementation of the provisions of this policy.

(2) Powers to Amend Rules

The Academic Council of Darshan University may revise, amend or change the policy from time to time on changes proposed by Controller of Examinations

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